

**Virginia Tobacco Settlement Foundation  
Board of Trustees Meeting  
Minutes  
July 10, 2001**

**Members present**

Steve Danish, John Andrako, Walter Bass, Curtis Coleburn, Dennis Desilvey, Rickie Fulcher, Barbara Hughes, Robert Leek, V. Carole Lougheed, Becky Hartt Minor, John Watkins,

**Members not present**

Allen Dudley, Jordan Forbes, Emmett Hanger, James McDaniel, E. Anne Peterson, Percy Wootton

**Staff**

Clarence Carter, Karen Harris, Michael Joseph, Sheri Lawson, Marge White

**Counsel**

Roscoe Roberts

**Call to order**

Chairman, Dr. Danish at 1:15 pm, called meeting to order

**Minutes**

Minutes were approved as distributed with one typo on page 3/house should be housed.

**Items of Business**

**Executive Directors Report**

- Staff has submitted recommendation to the Secretary of the Commonwealth who is in the process of filling board vacancies. The Governor will presumably make nominations by the end of this month.
- Welcome to Marge White our new Program Manager whose first official day of work is today. Marge is from the VDH Tobacco Control unit where she worked with Neal Graham as part of the first staff to the Foundation.
- Sheri Lawson has been designated as the Contract Administrator for our contract with Work Inc.
- The Executive Committee will adopt a new schedule of meetings for the Board. All committees will continue to meet at the call of their chairpersons.

- Neal Graham has been selected to serve as the Executive Dir and Chief Operation Officer of the Virginia Primary Care Association. Dr. Anne Peterson has been appointed by President Bush to serve as the Assistant Administrator for the Bureau of Global Health. Clarence Carter has been appointed by the President to serve as the Director of the Office of Community Services and has submitted a letter of resignation to the Governor effective July 31.

**Review of terms of Work, Inc. contract**

Motion was made and approved by full board to execute contract as amended with changes to section 20 relating to delivery of contracts by fax or telecopy and any recommendations as noted by the Attorney General's office.

**Closed Session**

A motion was made and moved to recess into closed session at 1:50 for the purpose of discussion of consideration of the assignment, appointment or performance of employees of the Foundation and consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by counsel.

Permitted by ♣2.1-344(A) (7) of the Virginia Freedom of Information Act.

Session was reopened at 2:30 after Board members were polled and confirmed certification of matters discussed during closed session.

**New Business**

- Motion was made and approved to increase research budget by \$90, 000 for FY 2001 to fund a portion of the Youth Tobacco Survey.
- Motion was made and approved (with 1 abstention) to fund ABC enforcement \$375, 000 for FY 2001.

**Adjournment**

Meeting was adjourned at 3:30pm.