



**Board of Trustees Meeting
Draft Minutes
November 30, 2016**

Board Members present

Valerie L. Bowman, M.D., Sandy L. Chung, M.D., Glory L. Gill, RN, (arrived at 12:35 p.m.), Sarah B. Holland, Kris E. Kennedy, M.D., Ritsu Kuno, M.D., Robert Leek, Thomas J. L'Ecuyer, M.D., Marissa Levine, M.D., Senator David W. Marsden, Henry L. Marsh III, board member of the Virginia Department of Alcoholic Beverage Control (represented Jeffrey L. Painter, Chairman of the Virginia Department of Alcoholic Beverage Control as his designee) (left at 12:35 p.m.), Vineeta T. Shah, MHS, RD and Teresa Gardner Tyson, DNP.

Board Members not present:

Laura E. Beamer, January Britt, Delegate T. Scott Garrett, M.D., Andrew W. Goodwin, James R. Jankowski II, Sarah T. Melton, PharmD, Delegate John M. O'Bannon III, M.D., Kristina N. Powell, M.D. and India Y. Sisler, M.D.

Staff:

Eloise Burke, Donna Gassie, Henry Harper III, Heidi Hertz, Marty Kilgore, Charlie McLaughlin, Jr., Danny Saggese and Margaret White.

Counsel:

Carrie S. Nee, Office of the Attorney General

Guests:

Maggie Sweeney, VFHY Intern

Call to order:

Dr. Sandy L. Chung, M.D., Chairman, called the meeting to order at 12:20 p.m.

Dr. Chung welcomed everyone to the meeting and asked for introductions from the Board of Trustees members and staff.

Chairman's Comments:

The Joint Commission on Health Care voted on November 9, 2016 to recommend the introduction of legislation in the 2017 General Assembly session that would give VFHY the added mission of substance abuse prevention. This legislation would not be accompanied by a

funding increase, but would give VFHY the opportunity to seek grants and other funding sources to implement the new mission.

Special thanks to Delegate John O'Bannon III, M.D. and Delegate T. Scott Garrett, M. D. who are on the Joint Commission on Health Care. They provided invaluable information to the Joint Commission about VFHY's initiatives and past successes. And thank you to our board members who took time from their busy schedules to submit written public comments in support of expanding VFHY's mission. We know that helped us preserve our mission to reduce and prevent obesity.

Executive Director's Report:
PROGRAMS:

On Oct. 18 Regional Grants Administrator Lisa Brown facilitated the meeting for the VFHY North Regional Advisory Board. Board business included electing a new vice-chairperson and secretary; a presentation from VFHY tobacco and obesity prevention grantee Warren County Community Health Coalition; and updates from VFHY.

VFHY Program Department staff attended a planning meeting in Williamsburg on Oct. 25-26. Topics discussed included grantee updates, evaluation methods, the VFHY Other Tobacco Products Module, VFHY's obesity and tobacco-use prevention conferences, and upcoming RFPs for childhood obesity and tobacco-use prevention grants.

On Nov. 3 VFHY Regional Grants Administrator Terri-ann Brown facilitated the meeting for the VFHY Central Regional Advisory Board. Board business included a presentation from VFHY tobacco and obesity prevention grantees Boys and Girls Clubs of Central Virginia and Rockbridge Area CSB; a presentation from the Virginia Department of Health's Tobacco Control Program; and updates from VFHY.

VFHY hosted two regional workshops titled "Understanding the New Emerging Triangle: Tobacco, Electronic Cigarettes and Marijuana" on Nov. 10 in Chesterfield County. The workshops were conducted by Virginia native Jim Martin, who is the North Carolina Tobacco Prevention and Control Branch's director of policy and programs.

MARKETING:

On Sept. 27 and Sept. 21 VFHY Director of Marketing Danny Saggese and teen volunteers from VFHY's Y Street Leadership Team delivered public comments about VFHY's 24/7 campaign during meetings of the Colonial Heights and Petersburg school boards. The 24/7 campaign is a youth-driven initiative to help schools become tobacco-free 24 hours a day, seven days a week and includes a website, 247CampaignVA.com, which offers free online resources and materials that Virginia schools can use to adopt and promote a 100 percent tobacco-free schools policy. VFHY and Y Street requested school board members consider adopting comprehensive tobacco-free policies for their school systems.

On Oct. 25 Zoe Lewczak, a member of VFHY's Y Street Leadership Team and a senior at Brentsville District High School in Prince William County, attended a meeting of the Manassas School Board to thank the board for adopting a comprehensive tobacco-free schools policy and to deliver public comments about VFHY's 24/7 campaign. A youth-driven initiative, 24/7 helps

schools become tobacco-free and e-cigarette free 24 hours a day, seven days a week and includes a website, 247CampaignVA.com, which offers free online resources and materials that Virginia schools can use to adopt and promote a 100 percent tobacco-free schools policy.

From Oct. 27-Nov. 1 VFHY Executive Director Marty Kilgore, VFHY Director of Marketing Danny Saggese and Obesity Prevention Coordinator Heidi Hertz and members of VFHY's teen volunteer group Y Street met with state legislators at their district offices to discuss Y Street campaigns such as the 24/7 tobacco-free schools initiative and Great Starts with Breakfast, a cooperative effort with First Lady of Virginia Dorothy McAuliffe that encourages kids to participate in school breakfast programs. The group met with state Senators Rosalyn Dance, L. Louise Lucas Mark Obenshain; and Delegates David Bulova, Chris Stolle and Roslyn Tyler. Y Street teens who participated in the visit included volunteers Sarah and Hannah Chichester of Skyline High School in Front Royal; Jashaun Hyde of Richmond's George Wythe High School; Jaleel Davis of Oscar Smith High School in Chesapeake; Zoe Lewczak of Brentsville District High School in Prince William County; and Hunter Smith of Greensville County High School in Emporia.

On Nov. 2 VFHY Director of Marketing Danny Saggese and Y Street teen volunteer Savannah Shaver of Richmond's George Wythe High School met with state Senator Bill Carrico at his office in Galax to deliver information about Y Street campaigns such as the 24/7 tobacco-free schools initiative and Great Starts with Breakfast, a cooperative effort with First Lady of Virginia Dorothy McAuliffe to encourage kids to participate in school breakfast programs.

On Nov. 2 Zoe Lewczak and Morgan Swindall - members of VFHY's Y Street Leadership Team and a seniors at Brentsville District High School – attended the Prince William County School Board meeting to deliver public comments to the school board about VFHY's 24/7 campaign. The 24/7 campaign is a youth-driven initiative to help schools become tobacco-free and e-cigarette free 24 hours a day, seven days a week and includes a website, 247CampaignVA.com, which offers free online resources and materials that Virginia schools can use to adopt and promote a 100 percent tobacco-free schools policy. VFHY and Y Street provided information and offered resources to the Prince William School Board and requested board members consider adopting comprehensive tobacco-free policies for their schools.

On Nov. 8 Jordan Wilson – a member of VFHY's Y Street Leadership Team and a senior at Cosby High School in Midlothian – attended the Powhatan County School Board meeting to deliver public comments to the school board about VFHY's 24/7 campaign. Jordan thanked the board members for adopting a comprehensive policy and offered free resources to all Powhatan schools to help them in communicating the policy.

On Nov. 14 Savannah Shaver – a member of VFHY's Y Street Leadership Team and a senior at George Wythe High School – attended the Grayson County School Board meeting to deliver public comments to the school board about VFHY's 24/7 campaign. The 24/7 campaign is a youth-driven initiative to help schools become tobacco-free and e-cigarette free 24 hours a day, seven days a week and includes a website, 247CampaignVA.com, which offers free online resources and materials that Virginia schools can use to adopt and promote a 100 percent tobacco-

free schools policy. VFHY and Y Street provided information and offered resources to the Grayson County School Board and requested school board members consider adopting comprehensive tobacco-free policies for their schools.

RESEARCH:

On Oct. 20 VFHY Director of Marketing Danny Saggese spoke as a guest lecturer at the fall meeting of the expert panel of the Community Engaged Research Grant at Eastern Virginia Medical Group. Saggese discussed the findings of the Virginia Youth Survey, as well as VFHY's market segmentation strategy for influencing at-risk youth in Virginia.

CHILDHOOD OBESITY PREVENTION:

OFFICE OF THE FIRST LADY: CHILDHOOD NUTRITION AND HUNGER:

On Sept. 19 Executive Director Marty Kilgore and Obesity Prevention Coordinator Heidi Hertz attended the Child and Adult Care Food Program (CACFP) Barriers and Strengths Workgroup meeting. The workgroup was formed following the CACFP Summit held by the Virginia Early Childhood Foundation in partnership with the Office of the First Lady of Virginia. The purpose of the workgroup is to assess Virginia's CACFP successes and challenges and to recommend strategies that support CACFP program implementation and expansion statewide. This was the second in a series of six meetings planned to foster partnership and collaboration around CACFP in Virginia.

On Sept. 21 and 22 VFHY Executive Director Marty Kilgore and Obesity Prevention Director attended the No Kid Hungry Summit, hosted by First Lady of Virginia Dorothy McAuliffe. Held in Blacksburg, the summit brought together child nutrition stakeholders from across the state. On Sept. 22 Gov. Terry McAuliffe addressed summit attendees, stressing the connections between healthy nutrition, educational outcomes and building a strong Virginia economy. Also that day, Kilgore moderated a session titled "Alternative Breakfast: The Primary Solution for Secondary Schools," which featured Floyd High School's principal, two school nutrition directors and a teen volunteer from VFHY's Y Street youth group.

On Sept. 29 VFHY Deputy Director Marge White and Obesity Prevention Coordinator Heidi Hertz participated in a teleconference meeting for the USDA 3-6-5 Project to End Childhood Hunger. DOE project coordinators and partner agencies shared updates on the grant initiative and its progress since implementation began in August and September for school divisions in Southwest Virginia and in Richmond City Public Schools.

On Sept. 29 VFHY Executive Director Marty Kilgore and Obesity Prevention Coordinator Heidi Hertz met with Robin Gahan, Melissa Assalone and Allie Atkeson of the American Heart Association (AHA). The group discussed VFHY and AHA's current partnership endeavors, including the Voice for Healthy Kids grant that VFHY received to support AHA's Closer to My Grocer campaign to increase access to healthy foods and alleviate food deserts in Virginia. The group also discussed future partnership opportunities such as VFHY's 2017 Weight of the State conference and supporting physical education in schools.

On Oct. 4 VFHY Obesity Prevention Coordinator Heidi Hertz and VFHY intern Danielle Hildreth attended a Virginia Breakfast Challenge kick-off event sponsored by First Lady of Virginia Dorothy McAuliffe at Potomac View Elementary school in Woodbridge. Mrs. McAuliffe visited with students participating in a breakfast-in-the-classroom program and also

spoke at an assembly with retired Washington Redskins running back and Super Bowl champ Brian Mitchell, who appeared on behalf of Fuel Up to Play 60, a nonprofit, cooperative initiative between the NFL, the National Dairy Council and USDA to encourage young people to lead healthier lives.

On Nov. 3 VFHY Obesity Prevention Coordinator Heidi Hertz attended a teleconference meeting for the USDA 3-6-5 Project to End Childhood Hunger. DOE project coordinators and partner agencies shared updates on the grant initiative. DOE staff and grant contractors provided updates on filing reimbursement requests and the process for data collection.

On Nov. 7 VFHY Obesity Prevention Coordinator Heidi Hertz volunteered with the Greater Richmond Fit4Kids “Chefs Move to School” training. As part of the Eat Fresh RPS (Richmond Public Schools) initiative, 18 chefs provided cafeteria staff with culinary training at 18 Richmond elementary schools.

VFHY Obesity Prevention Coordinator Heidi Hertz attended the 2016 Oral Health Summit on Nov. 10. During the summit the Virginia Oral Health Coalition Director and VFHY Board of Trustees member Sarah Holland released the first-ever Virginia Oral Health Report card, which gave Virginia a C+ grade. Deputy Secretary of Health Joe Flores opened the meeting, which also included presentations from state and national researchers, dental providers and others.

On Nov. 15 VFHY Regional Grants Administrator Lisa Brown and Obesity Prevention Coordinator Heidi Hertz presented at the Loudoun Pediatric Obesity Meeting in Leesburg. Hertz provided an update on current VFHY obesity initiatives and highlighted the work of the Office of the First Lady of Virginia and the Commonwealth Council on Bridging the Nutritional Divide.

ADMINISTRATION MEETINGS:

On Sept. 14 the VFHY provided conference logistics support for Gov. Terry McAuliffe’s first Governor’s Grants Summit, which brought together attendees from more than 70 state agencies to learn about how to create effective grant applications. VFHY Deputy Director Marge White, who also serves as Grant Specialist for the Governor’s Office, helped coordinate the summit and delivered presentations about the Virginia Grants Portal and tips and tricks for writing better grant proposals. VFHY Director of Programs Donna Gassie also hosted a session titled “Building and Sustaining Networks for Successful Grant Outcomes,” which focused on best practices for developing and sustaining strong community coalitions.

On Oct. 24 VFHY Executive Director Marty Kilgore, Deputy Director Marge White and Obesity Prevention Coordinator Heidi Hertz attended the Governor’s Children’s Cabinet Stakeholder Forum. Governor McAuliffe opened the forum, sharing accomplishments and successes of the Children’s Cabinet. Other forum speakers presented updates on administration and agency activities including the Challenged Schools initiative, the Classrooms not Courtrooms program and policy advancement. VFHY has participated in various workgroups supporting the Governor’s Children’s Cabinet including the Challenged Schools workgroup and the Commonwealth Council on Childhood Success.

On Nov. 8 VFHY Obesity Prevention Coordinator Heidi Hertz attended the Challenged Schools Children’s Cabinet Liaison Team meeting. The team provides support for underperforming schools that have been denied accreditation or are conditionally accredited. During the meeting

updates were provided on the Petersburg school system and next steps for Richmond and Norfolk public schools were also discussed.

LEGISLATIVE OUTREACH:

On Sept. 16 state Senator John Edwards, a member of the Joint Commission on Health Care, met at the Virginia War Memorial in Richmond with VFHY Executive Director Marty Kilgore and Deputy Director Marge White to discuss VFHY's proposed mission expansion, which is being studied by the commission.

On Sept. 26 state Senator L. Louise Lucas, a member of the Joint Commission on Health Care, met in Portsmouth with VFHY Executive Director Marty Kilgore to discuss VFHY's proposed mission expansion, which is being studied by the commission.

On Sept. 27 state Delegates Kaye Kory and Patrick Hope met in Falls Church with VFHY Executive Director Marty Kilgore, Deputy Director Marge White and Public Affairs Manager Richard Foster to further discuss details of VFHY's proposed mission expansion, which is being studied by the Joint Commission on Health Care. Kory and Hope are both commission members.

On Sept. 30 VFHY Executive Director Marty Kilgore held a phone meeting with state Delegate Margaret Ransone, who is very concerned about the opioid epidemic in Virginia and wanted to discuss ways VFHY's classroom-based prevention programs in public schools could assist with the problem. Ransone and Kilgore also discussed the importance of early prevention and how tobacco and alcohol use can be gateways for youth to progress into using and abusing other substances, such as prescription drugs and opioids.

On Oct. 4 VFHY Executive Director Marty Kilgore met with state Senator Glen Sturtevant, a member of the Joint Commission on Health Care, to discuss the proposed expanded mission for VFHY, which the commission is studying this summer. During the meeting preparations for the upcoming Joint Commission on Healthcare presentation were discussed.

On Oct. 6 state Delegate David Toscano visited VFHY tobacco prevention grantee Boys and Girls Clubs of Central Virginia to observe a VFHY-funded Positive Action lesson for students in grades 1-3. He was also given a tour of the club by a graduate of the club's Positive Action program. VFHY Regional Grants Administrator Terri-ann Brown attended the visit.

On Oct. 13 state Delegate Israel O'Quinn visited a VFHY-funded Too Good for Drugs program implemented by Smyth County Public Schools at Oak Point Elementary School in Marion. VFHY Southwest Regional Grants Administrator Jenny Martin attended the visit. A VFHY tobacco-use prevention grantee, Smyth County Schools is offering the Too Good for Drugs program to all 500 elementary school students at Oak Point.

On Oct. 17 state Senator Jeremy McPike visited a VFHY-funded All Stars youth tobacco prevention program in Manassas implemented by Youth Apostles Institute. The All Stars program is designed to prevent, reduce or eliminate negative behaviors and promote positive behaviors in youth. Regional Grants Administrator Lisa Brown attended the visit.

On Oct. 28 Delegate Israel O'Quinn visited a VFHY-funded Too Good for Drugs program for third graders at Galax Elementary School. Staff from Mount Rogers Community Services board conducts the program through their three-year tobacco-use prevention grant with VFHY. This grant delivers the Too Good for Drugs program to every student in grades 4-7. VFHY Southwest Regional Grants Administrator Jenny Martin also attended the visit.

POTENTIAL EXPANDED MISSION:

The Joint Commission on Health Care (JCHC) voted at its Nov. 9 meeting to recommend expanding VFHY's mission to encompass substance abuse prevention. The JCHC selected this issue from six options presented in its decision matrix. The Joint Commission will determine which legislator(s) will submit the necessary legislation for consideration in the 2017 General Assembly session. This legislation would not be accompanied by a funding increase, but would give VFHY the opportunity to seek grants and other funding sources to implement the new mission. The Joint Commission heard a presentation on Oct. 5 from Joint Commission Senior Health Policy Analyst Andrew Mitchell about the proposed expanded mission for VFHY. Mitchell's presentation included six policy options for the commission's consideration, ranging from taking no action to expanding VFHY's mission to include prevention topics such as substance abuse, teen suicide, youth violence and bullying. Approximately 70 stakeholders submitted written public comments to the commission in favor of expanding VFHY's mission and also calling for VFHY's budget to be restored to pre-2010 funding amounts.

COLLABORATIONS/MEETINGS/PRESENTATIONS/MISCELLANEOUS:

On Sept. 19 VFHY Director of Marketing Danny Saggese spoke as a guest lecturer at the fall meeting of the Virginia Association of Local Human Services Officials (VALHSO) at the University of Virginia's Darden School of Business. Saggese presented the findings of the most recent Virginia Youth Survey of teen health behaviors and also discussed VFHY's market segmentation strategy for influencing at-risk youth in Virginia.

On Sept. 27 Obesity Prevention Coordinator Heidi Hertz attended a state obesity prevention plan stakeholders meeting held at Virginia Community Capital. Developing a statewide obesity prevention plan is a joint initiative of VFHY's sister nonprofit, Prevention Connections, and other organizations including the Virginia Alliance of YMCAs, Institute for Public Health Innovation, VDH, Virginia Community Capital, Virginia Rural Health Association and the National Association of Cities and Towns. The partnership expects to produce Virginia's first statewide obesity state plan by spring 2017.

On Oct. 11 VFHY Regional Grants Administrator Lisa Brown attended the monthly meeting of the VFHY grant-funded Loudoun Pediatric Obesity Coalition in Leesburg. The coalition is working on increasing participation in SNAP benefit programs as well as planning a "Healthy Living in Loudoun Day" event on Oct. 22 in Sterling. Created in 2013, the coalition addresses disparities in utilization of community health in Loudoun County and aims to bring together community stakeholders to improve and sustain the infrastructure available for healthy living.

On Oct. 13 Obesity Prevention Coordinator Heidi Hertz participated in a farm-to-preschool collaboration meeting at Virginia Farm Bureau offices in Glen Allen. Attendees discussed

opportunities for creating a farm-to-preschool initiative in Virginia and heard from national leaders on strategies to develop awareness and engage early childhood educators. The meeting was facilitated by Leanne Dubois with the VDACS and representatives from organizations including VDH, Virginia Cooperative Extension, Agriculture in the Classroom, the Planning Council, the USDA and George Mason University.

On Oct. 18 Regional Grants Administrator Lisa Brown attended the VFHY-funded Fairfax Food Council's Food Summit, which was held to engage the community to work to improve food access and healthy eating in the county. The summit featured a presentation by Rodney Taylor, director of food and nutrition services for Fairfax County Public Schools. The Fairfax Food Council is a VFHY-funded Healthy Communities Action Team.

As required by the General Assembly, VFHY submitted its annual Childhood Obesity Spending Report for FY17 to House Appropriations, Senate Finance and the Division of Legislative Services on Oct. 24.

On Oct. 25 VFHY Executive Director Marty Kilgore, VBPD Executive Director Heidi Lawyer, DARS Commissioner Jim Rothrock, DBVI Commissioner Raymond Hopkins and DOE Assistant Superintendent for the Division of Special Education & Student Services John Eisenberg held a meeting at DARS to discuss potential collaboration opportunities in order to increase participation in VBPD's Youth Leadership Forum, which promotes leadership and self-advocacy training for young people with disabilities.

On Oct. 31 Executive Director Marty Kilgore and Obesity Prevention Coordinator Heidi Hertz met with Gail Taylor and Colleen Hughes from the Virginia Department of Behavioral Health and Developmental Services. Topics discussed included the Oct. 5 Joint Commission on Health Care presentation on VFHY's proposed mission expansion and future partnership opportunities between VFHY and state community services boards.

On Nov. 1 VFHY (Virginia Foundation for Healthy Youth) Obesity Prevention Coordinator Heidi Hertz and Prevention Connections Programs Coordinator Ashley Timberlake met with Laura Edwards, director of health and well-being solutions for Anthem Inc. The group discussed opportunities for collaboration at the upcoming 2017 Weight of the State conference.

On Nov. 2 VFHY Executive Director Marty Kilgore attended a meeting of the VOSAP (Virginia Office for Substance Abuse Prevention) Collaborative. The meeting included a presentation from Colleen Hughes, a behavioral health wellness consultant with DBHDS, about the Counter Act initiative, which focuses on compliance checks to ensure that retailers aren't selling tobacco products to underage buyers. VFHY assisted with the Counter Act launch by providing technical assistance and graphics.

On Nov. 7 VFHY Obesity Prevention Coordinator Heidi Hertz volunteered with the Greater Richmond Fit4Kids "Chefs Move to School" training. As part of the Eat Fresh RPS (Richmond Public Schools) initiative, 18 chefs provided cafeteria staff with culinary training at 18 Richmond elementary schools.

On Nov. 15 VFHY Executive Director Marty Kilgore and Obesity Prevention Coordinator Heidi Hertz met with new Department of Education (DOE) Director of School Nutrition Services Sandy Curwood and Assistant Director Lynne Fellin to discuss partnership opportunities between DOE and VFHY.

VFHY Deputy Director Marge White and Training and Resource Manager Charlie McLaughlin participated in the VDH stakeholder meeting on Nov. 15 to review the draft 2017 Virginia Youth Survey questions. The survey will be conducted in the fall of 2017; VFHY is the main partner for the administration of the survey.

VFHY Deputy Director Marge White completed a report required by DPB: The National Science Foundation (NSF) and the U.S. Census Bureau FY 2016 Survey of State Government Research and Development. The survey states, “These statistics are used to measure states' contributions to our nation's science and technology base, a building block of a strong U.S. economy, in the calculation of state and national Gross Domestic Product (GDP), and used by state and federal policy makers.”

Minutes:

Motion: to approve the minutes as presented by Senator Henry L. Marsh.

Second: Kris E. Kennedy, M.D.

Vote: Unanimous in favor.

Budget Report:

Marge White, Deputy Director, reported on the Statement of Net Assets and Governmental Funds Balance Sheet as of October 31, 2016.

Marge White also reported on the Actual Expenditures vs. Budget July 2016 through October 2016. We are currently under budget in a number of categories due to the timing of invoices received from grantees and contractors. These are balanced by accounts payable.

Questions should be directed to Wilma Jordan at 804.786.7409 or wjordan@healthyouthva.org.

Public Comment:

None

Committee Reports:

Program Committee

VFHY Director of Programs Donna Gassie reported on the development of the Other Tobacco Products module which will be available on our website for schools and other organizations within the next couple of weeks. The link will be communicated to board members.

Donna Gassie also reported on an effort to connect our grantees around the state with the focus on the Healthy Community Action Teams (HCAT) to share insights for successful policy, systems and environmental change. We set up a private Facebook page and all HCAT grantees have joined.

Donna Gassie also reported that training will take place with the Regional Advisory Boards in the spring for the following RFPs:

- Tobacco-Use Prevention Program Grants, which will be released in August 2017.
- Healthy Communities Action Teams, which will be released in January 2018.

Donna also noted the date for the 2017 Weight of the State Conference – April 3 - 4 at the Hilton Short Pump in Richmond.

Marketing Committee

VFHY Director of Marketing Danny Saggese reported on the following save the dates:

Virginia Healthy Youth Day will be held Wednesday, January 18, 2017. VFHY will host a breakfast in the General Assembly Building at a time to be determined.

24/7 Tobacco Free Spirit Day, Wednesday, February 15, 2017 celebrating those school divisions that have a comprehensive tobacco and e-cigarette-free policy.

Policy/Personnel/Bylaws

Chair of Policy/Personnel/Bylaws Bob Leek reported that the committee did not meet due to a lack of quorum. Therefore, he asked the board to discuss the terms of officer positions. In the past we have elected a chair and vice-chair annually to serve a one-year term with a limit of two terms. Historically, we have re-elected the current chair while still eligible for a second year. The recommendation from the board is to elect the Chair and Vice-Chair to two-year terms.

There was some discussion about the rationale for a one-year term. Marty Kilgore noted it was a two-year term and the board changed it a number of years ago. Bob Leek asked if there were any objections to moving back to a two-year term. Hearing none, he indicated he will present a change to the bylaws at next board meeting.

Old Business:

VFHY Historical Overview

Executive Director Marty Kilgore delivered a presentation about key moments in VFHY's history, from its creation by the General Assembly in 1999 to the present. Contact Eloise Burke at 804.786.2523 or eburke@healthyouthva.org for a copy of the presentation or more information.

New Business:

Discussion on Joint Commission on Health Care

Dr. Chung reported that the Joint Commission on Health Care has voted to introduce legislation to expand VFHY's mission to include drug and alcohol prevention. Delegate John O'Bannon III, M.D. thought it was important that we have a board discussion about the other recommendations made in the report by the Joint Commission on Health Care staff.

The following recommendations were under consideration by the Joint Commission:

Recommendation #1

VFHY maintain our current funding levels for youth tobacco and obesity prevention. In order to stay true to the Master Settlement Agreement, tobacco prevention remains the primary focus of VFHY's efforts.

Recommendation #2

Develop a tobacco research strategy designed to maximize linkages between research and impact the VFHY tobacco programs and marketing investments.

Recommendation #3

Expand the scope of the VFHY's tobacco prevention mandate to include all substances.

Recommendation #4

Consider expansion of the scope of VFHY's mission to include up to two additional behavioral/physical health issues i.e. childhood hunger/food insecurity prevention and depression/suicide prevention and/or bullying/violence prevention.

After a lengthy discussion, the general consensus was to stay focused on tobacco use and obesity prevention and substance abuse if added and allow others to replicate our approaches to have other organizations take on these projects.

Announcements

Next Board Meeting Dates:

May 17, 2017

September 13, 2017

December 6, 2017

Adjournment:

Meeting adjourned at 1:48 p.m.

**Virginia Foundation for Healthy Youth
Actual Expenditures vs. Budget
July 2016 through October 2016**

	Actual Expenses July 2016 - October 2016	Budget July 2016 - October 2016	\$ Over/Under Budget thru October 2016	FY2017 Total Budget
Ordinary Income/Expense				
Income				
Interest on Securities	45,548	0	45,548	0
Conf & Training Registration/Misc.	2,650	0	2,650	0
Grants/reimbursed expenses	11,728	0	11,728	0
Virginia Tobacco Settlement Fund	0	0	0	9,250,000
Total Income	<u>59,926</u>	<u>0</u>	<u>59,926</u>	<u>9,250,000</u>
Expense				
Administration	317,149	333,333	-16,184	1,000,000
General/Inter Agency Expenses	1,457	35,000	-33,543	140,000
Marketing	842,081	1,045,000	-202,919	3,135,000
Program Expense	875,193	675,000	200,193	3,100,000
Research/Surveillance and Eval.	145,013	280,000	-134,987	875,000
Obesity	170,763	253,333	-82,570	1,000,000
Endowment				
Total Expense	<u>2,351,656</u>	<u>2,621,667</u>	<u>-270,011</u>	<u>9,250,000</u>

**VIRGINIA FOUNDATION FOR HEALTHY YOUTH
STATEMENT OF NET ASSETS AND GOVERNMENTAL FUNDS
BALANCE SHEET
As of October 31, 2016**

	<u>Governmental Funds</u>
	<u>Special Revenue</u>
ASSETS:	
Cash held by the Treasurer of Virginia	\$ 9,092,639
Investments/cash equivalents Held by the Treasurer	\$ 79,531
Lease Deposits	\$ 5,966
Prepaid Expenses	\$ -
Capital Assets, net of accumulated depreciation: Operating equipment	<hr/>
 TOTAL ASSETS	 \$ <u>9,178,136</u>
 LIABILITIES:	
Obligations Under Security Lend	\$ 79,531
Compensated absences	\$ 121,051
Account payables	\$ 310,733
 Total Liabilities	 \$ <u>511,315</u>
 NET ASSETS:	
Investment in Capital Assets, net of related debt	\$ -
Unrestricted	\$ <u>8,666,821</u>
 Total net assets	 \$ 8,666,821